



Kunsill Lokali Santa Venera

Santa Venera Local Council

Our Reference :

Your Reference :

13 June 2025

National Audit Office

Notre Dame Ravelin

Floriana FRM 1600

Dear Sir / Madam,

Please find below our reply to the Management Letter for the financial year ending 31 December 2024.

1. Previous management letter

These are noted and discussed hereunder.

2. Property, plant and equipment

2.1 and 2.2 are noted and reflected in the accounting system.

2.3 and 2.4 we do not have the information to which these differences refer to as they are originating from previous years.

3. Trade and other receivables

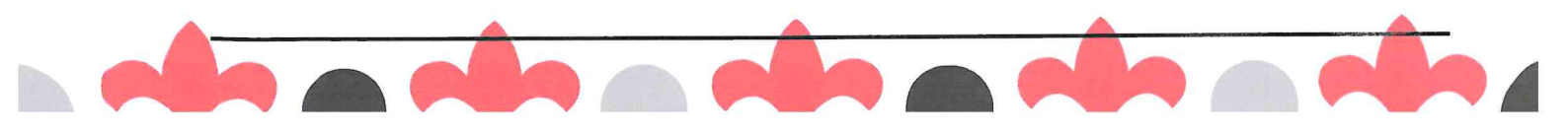
3.1 and 3.2 is noted.

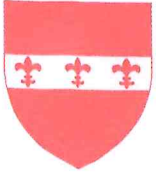
3.4 and 3.5 LESA a reconciliation is being done and will be reviewed by the local council if these need to be written off. South Region and South Eastern Region are immaterial amounts which will be written off.

3.6 and 3.7 this is still pending a report from the local council and local council is chasing to receive funds from Planning Authority.

Kumpless Umberto Calosso, Triq il-Kbira San Ġużepp, Santa Venera

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3.8 and 3.8 this was an agreement that was not handled in the past and it would be prudent to request to be reimbursed with what is available. Since it might not be feasible to start the process all over again.

4. Bank and cash

4.1 and 4.2 This is noted, and balances are not cleared due to previous balances incurred due to cheque being cashed in another account instead of at the bank. A petty cash reconciliation is being done monthly.

5. Deferred income

5.1 and 5.2 These are grants received in the previous years which were not allocated to the relevant projects in the fixed asset register and in the fixed asset schedule in the financial statements. The Council lost data from Sage for the years prior to 2018. The Executive Secretary tried to contact previous auditors to check if they have any information on these grants and the only information they retrieved is that these were funds received from the Central Region to be used for approved projects. The current auditors included the qualification again in their audit report on this matter. The council is reviewing past minutes to try and find any information so that the audit qualification can be removed..

6. Trade payables

6.1 and 6.2 Supplier statements are requested by the local council regularly, but not all suppliers are responsive.

6.3 up to 6.4 These are payments for which the Council was not presented with an invoice from the supplier. This is noted and the council will be discussing them during a meeting and write them off.

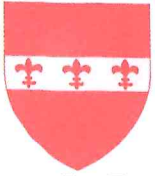
6.5 and 6.6 WM Environmental Ltd will not be paid since the supplier failed to comply with the tender document and Robert Sarsero outstanding balance will be discussed during a council meeting if amount outstanding is to be written off. specifications.

6.7 The audit adjustments proposed were posted in the accounting records and reflected in the financial statements.

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7. Tenders

Due to the change in administration, in May 2024, some tenders have not been re-issued, but some of these are still in progress, as per below:

- Provision for contracts manager – Mr. Raphael Carabott
- Maintenance and upkeep of traffic signs – B. Grima & Sons
- Legal consultant – Dr. Natalino Caruana De Brincat
- Cleaning of parks and soft areas – Mr. Carmel Mifsud
- Bulky refuse – Mr. Jimmy Muscat
- Day Centre – Mr. Joseph Muscat
- Low emission transport for day center elderly – currently in progress of buying an electric van

The tender for cleaning and upkeep of public convenience etc has not been renewed since the public convenience that is in place will be completely refurbished and a new public convenience will be built in the Romeo Romano Gardens. Hence, one tender will be issued for both conveniences at the same time.

The tender for refuse collection is now being handled by the Southern Regional Council, so this is no longer relevant.

8. Payroll

The difference resulted from the tax rate difference when the current executive secretary was paying tax at a fixed rate and then she changed to part-time basis. This was not reflected in the financial statements but the FSS documents are correct. The Council approved the audit adjustment to rectify the error.

Regards,

Gianluca Falzon

Mayor

Tiffany Abela

Executive Secretary

